



TREBA E. DAVIS

STONE COUNTY CIRCUIT CLERK

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**PUBLIC RECORDS REQUEST**

INSTRUCTIONS: Complete the information below. Our office will respond within Seven (7) working days of receipt of this request. Cost for reproduction will be included (\$10.00 per name plus \$0.50 per page copy fee, if applicable).

DATE REQUESTED:	
REQUESTED BY:	
PHONE:	
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RECORDS REQUESTED: Please provide a clear, concise description of the records you need and date ranges. For criminal cases, please include any personal identifying information you have and description of charge(s).


RECORDS **NOT AVAILABLE** FOR PUBLIC ACCESS:

Personal Identifying Information	Personnel Files	Expunged Files
Grand Jury Dockets	No True Bill Information	

SIGNATURE BELOW INDICATES APPROVAL TO PROCEED WITH REPRODUCTION OF RECORDS AND AGREEMENT TO PAY ASSOCIATED FEES:

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